

Wildfire Reporting - Near Kitt Peak

Step 1:

Work Hours (8-4) -

- Notify Mountain Staff – (Larry Reddell, Stacy Taghon or Bellina Lopez) on radio of fire and approximate location. Ensure that someone calls - 911.

After Hours –

- **Tina Juan** – TO Wildfire Management – Baboquivri – cell 520-471-7719/ office 520-383-8907.
- **Call 911** to notify Emergency personnel that there is a wildfire near Kitt Peak.

GIVE THE FOLLOWING INFORMATION:

- **Reason for calling:** Wildfire/smoke spotted, approximate location
- **Where Fire/smoke is in relation to Kitt Peak** (North, East, South, west, Valley floor, or mountain side)
- **Give them your name /call back phone number**
- **Location:** Kitt Peak National Observatory

Step 2:

Notify KPNO Administrative Staff

Larry Reddell, Kitt Peak Facilities Supervisor
520-318-8734 (Kitt Peak Office)
520-318-8611 (Residence)

Lori Allen, KPNO Director
520-318-8486 (Office)
520-762-0254 (Residence)
617-852-5173 (cell)

Tammie Lavoie, Safety Manager
520-318-8211 (Office)
603-915-1516 (cell)

Ralph Smith, Facilities Manager
520-318-8284 (Office)
361-633-3277 (cell)

Step 3: After hours or on weekends –

- a. Fire has been reported to 911/or Mountain staff.
- b. Kitt Peak Administrative staff have been called.
- c. The OA or employee that called the fire in, will be the contact person until NOAO staff can determine an action plan or another person is designated.

The contact person will be relieved as soon as other designated Kitt Peak/NOAO staff arrive on site.

Radios should be in place at all telescopes for emergency communication needs.

- d. The Fire Incident Commander's discretion is used for closing Kitt Peak to the public and/or evacuation. Kitt Peak/NOAO staff may be required to assist the Fire Incident Commander.
- e. All Mountain tenant observatories, OA's and Kitt Peak day/night staff will be alerted to the situation and whether evacuation may be necessary. (See Attached Phone Listing.) This may be done via e-mail and phone. Larry, Tammie, Lori or Ralph (in conjunction with KPNO staff) will contact the mountain tenants, OA's and Day/Night staff to inform them of the planned actions.
- f. All Staff (KPNO and tenant) should be directed to call 520-318-8010 for recorded updates on the mountain status or general information.
- g. Vehicles will be made available for all Kitt Peak folks to get off the mountain and come downtown if evacuation is required. If visitors are on site for any public program they should be asked to leave the mountain and carefully drive down the mountain as they may encounter responding fire personnel.
- h. BE AWARE that Fire crews will be arriving on the mountain. Use caution driving up and down the mountain. Fire crews may be staying on site in preparation of fighting the fire. The Fire crews may be observing from the mountain road or near the telescopes where they can get a clear view. Be courteous and if asked for assistance, please do so. They are there to help us.
- i. The appropriate Kitt Peak/NOAO staff will be on-site for the duration of the alert if deemed necessary. They will be in contact with NOAO management and the Fire Incident Commander. When Fire has been called "OUT", all will be advised by phone on the recorded information line (520-318-8010) and/or email that the fire alert is over.

CONTACT LIST: Call 911 for Fire

Tohono O'odham Nation Fire Department 520-383-8276

Tina Juan – TO Wildfire Management – cell 520-471-7719 / office 520-383-8907

<u>TELESCOPE CONTROL ROOMS</u>	<u>PHONE NUMBER</u>
4 meter	8620
Calypso	8775
Case Western Burrell Schmidt	8639
Instrument Handling Facility	8645
McMath-Pierce	8640
McMath-Pierce Solis Tower	8646
SARA	8763
University of Arizona 36"	8693
University of Arizona 90"	8690
University of Arizona	8693
Visitor Center 20"	8725
Visitor Center 16"	8638
Visitor Center Roll Off Roof	8680
Visitor Center Guide Office	8728
Visitor Center Front Desk	8720
ROR Guide Office	8771
Western Kentucky University	8634
WIYN 3.5 meter	8760
WIYN 0.9 meter	8637

WEST RIDGE

ARO 12 Meter	8670
MDM 92"	8661
MDM 52"	8660
VLBA	8778

Phone list of all necessary contacts: Kitt Peak Tenants Primary Contact List

Kitt Peak Tenants Primary Contact List

Burrell-Schmidt Telescope, CWRU - Dept. Of Astronomy, Case Western Reserve University, 10900 Euclid Avenue, Cleveland, OH 44106

Dr. Paul Harding

Phone: 216-368-6697

Fax: 216-368-5406

paul.harding@case.edu

cc:

Chris Mihos, Chair of Astronomy

Phone: 216-368-6698

Fax: 216-368-5406

mihos@case.edu

cc:

Facilities Services

facilities@case.edu

Calypso Observatory- Kitt Peak Site, **Larry Reddell**, Mountain Supervisor

Michigan/Dartmouth/MIT Observatory- Dept. of Physics & Astronomy, Dartmouth College, 6127 Wilder Laboratory, Hanover, NH 03755-3528
John Thorstensen, Board President
Phone: 603-646-2854
Fax: 603-646-1446
John.r.thorstensen@dartmouth.edu

Eric Galayda Site Manager (local)
Work Phone: 318-8660
Emergency only 520-275-1844
egalayda@umich.edu

Univ. of Arizona, Steward Observatory- U of A Steward Observatory, 949 N. Cherry Avenue, Tucson, AZ 85721
Bill Wood
Phone: **520-318-8690** (to the 90" telescope)
bwood@as.arizona.edu

Univ. of Arizona Radio Observatory (ARO)- Submillimeter Telescope Observatory, Steward Observatory, 933 N. Cherry Avenue, Tucson, AZ 85721-0655
Thomas W. Folkers, Ops. Manager
Phone: 520-626-7837 or 621-5290
tfolkers@as.arizona.edu
cc:
Bill Hale
621-5290

WIYN Observatory – 3.5 meter -WIYN Observatory, 950 N. Cherry Avenue, Tucson, AZ 85719
Jayadev Rajagopal
Phone: **520-318-8292**

WIYN Observatory - 0.9 meter -WIYN Observatory, Dept. Of Astronomy, Indiana University, 727 E. 3rd Street, Bloomington, IN 47405-7105
Constantine Deliyannis
Phone: 812-856-5197
Fax: 812-855-8725
con@athena.astro.indiana.edu
cc:
Flynn Haase - WIYN, NOAO, 950 N Cherry Avenue, Tucson, AZ 85719
Phone: **520-318-8588**
phaase@noao.edu

National Solar Observatory – Kitt Peak Site, Larry Reddell, Mountain Supervisor

National Radio Astronomy Observatory (VLBA) - NRAO-New Mexico Array Ops Ctrs., PO Box 0, 1003 Lopezville Road, Socorro, NM 87801
John P. (Skip) Lagoyda - Business Manager
Phone: 575-835-7318
Fax: 575-835-7027

slagoyda@nrao.edu
vlbaops@nrao.edu - to the control room

RCT(Robotically Controlled Telescope) - Dept. of Physics and Astronomy, Western Kentucky University,
1906 College Heights Blvd., Bowling Green, KY 42101-3576
Richard Gelderman
Phone: 270-745-6023
Fax: 270-745-2014
gelderman@wku.edu

SARA/Florida Institute of Technology - Florida Institute of Technology, Dept. of Physics and Space Sciences,
150 W. University Blvd., Melbourne, FL 32901-6975
Dr. Terry D. Oswalt - SARA
Phone: 321-674-7325
toswalt@fit.edu

Spacewatch 1.8/0.9-m Telescopes/UofA - Spacewatch Project, U of A Lunar Planetary Lab,
University of Arizona,
Tucson, AZ 85721
Robert S. McMillan
Phone: 520-621-6968
bob@lpl.arizona.edu

NOAO CONTACTS

NOAO, AURA Inc. – NOAO, 950 N Cherry Avenue, Tucson, AZ 85719

Dave Silva, Director
Phone: 520-318-8281
Fax: 520-318-8170
dsilva@noao.edu

Robert Blum, Deputy Director
Phone: 520-318-8233
rblum@noao.edu

Kitt Peak National Observatory/NOAO - 950 N Cherry Avenue, Tucson, AZ 85719

Lori Allen, Director
Phone: 520-318-8486
Fax: 520-318-8487
lallen@noao.edu

Ralph Smith, Facilities Manager
Phone: 520-318-8284 or 8708
Fax: 520-318-8581
rsmith@noao.edu

Tammie Lavoie – Safety Manager
Phone: 520-318-8211
tlavoie@noao.edu

NOAO/NSO Human Resources - 950 N Cherry Avenue, Tucson, AZ 85719

Lynda Dec - Human Resources Division Chief

Phone: 520-318-8247

ldec@aura-astronomy.org

D'Andrea Williams

Human Resources Supervisor

Phone: 520-318-8158

Fax: 520-318-8560

dwilliams@aura-astronomy.org

NOAO/NSO Contracts - CAS/Procurement/NOAO, 950 N Cherry Avenue, Tucson, AZ 85719

Gina Logan - Sub Awards and Contract Officer

Phone: 520-318-8265

Fax: 520-318-8270

glogan@aura-astronomy.org